**SGMC / CMC FEES FOR NON NHS REQUESTS (Sept 20)**

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| **Certificates/ Form /Declarations** | **Standard certificate or statement of fact** | **Brief letter or certificate** | **Complex letter or certificate** |
| Letter to Whom it may concern | £20(£40 if required in less than 10 working days) | £40 | £90 |
| Private Sick Note | £30 | £60 |  |
| Private Prescription (without private appointment) | £20 |  |  |
| Fitness to Travel / Study/ Work/ To Exercise | £30 | £40 | £75 |
| Elderly Fitness to Drive (No-examination) | £30 | £40 | £75 |
| Forms (Holiday Cancellation Insurance Form, Accident forms, BUPA etc. ) | £70 | £90 | £115 |
| School / University / Camp America letter | £30 | £63 |  |
| Blue Badge (details taken from electronic records) | £20 | £40 | £90 |
| Firearms licence checks | £40 |  |  |

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| **Medical Reports without Examination** | **Standard certificate or statement of fact** | **Complex letter or certificate** |
| Reports Based on Medical Record (20 min) | £70 | £115 |
| Insurance Company GP Report (Prospective subscriber Private Medical Insurance) | £75 | £115 |
| Insurance Company GP Supplementary Report (Prospective subscriber Private Medical Insurance) |  | £27 - £33 per question |
| OFSTED Health Declaration Form for Childminders |  | £90 |

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| **Medical Reports with Examination** | **Medical Examination and Completion of Report** |
| Insurance (accident / sickness claim) | £150 |
|  HGV / Diving / Pilot / LGV /PCV /Taxi /Army / Elderly driver - Examination and Report (30 min) | £110 |
| OFSTED Childminder Medical | £110 |
| Adoption Medical – (Appt up to 1Hr long book at least 30mins) | £110 |
| Medical Examination Post Employment to Assess Fitness | £150 |
| Medical Examination for School / University | £110 |
| Enduring Power of Attorney and Examination at Surgery  | £100 - £125 |
| Enduring Power of Attorney and Examination at Home  | £150 - £187 |
| Verification of Capacity/Certificate Provider for Insurance/ Wills | £100 - £125 |

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| **Copies from Medical Records** | **Fee** |
| Medical notes, reports or individual pages provided as PDF document  | £0 (unless excessive) |

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| **Clinical**  | **Fee** |
| Private Consultation including Private Prescription15 mins30 mins | £60£120 |
| Non– NHS Blood Tests (excluding pathology costs) | £30 |
| Non – NHS appointment (DNA, swab, bloods etc with Practice Nurse)  | £70 |
| Recording of ECGReport on ECG findings | £65£65 |

**Why we charge for the completion of private forms and letters.**

Stoke Gifford and Conygre Medical Centres form an NHS practice. Patients often ask Doctors to write letters, complete and sign medical forms or supply medical information to third parties. This work is not covered by the NHS contract and classed as private work- this is completed in the Doctor's own time and Doctors are entitled to charge for providing this service.

Please hand in any forms/letter requests at reception- please do not make an appointment to complete this paperwork as the Doctor will be unable to do so during surgery.

 All requests are completed at the discretion of the practice. In order to complete or just sign even the simplest of forms the Doctor may have to check a patient's entire medical record. We will contact you to advise the payment amount before completion.

NHS consultations with unwell patients must take priority over non-NHS work and forms. Private letters are unlikely to require medical urgency and so please allow 30 days from receipt of payment for your form to be completed. However, there may be a delay when there is a high number of requests or a doctor is absent from the practice and we will advise you if delays are expected.